

Construction Quality Management System

CQMS - Novade

To record all site defects spotted by site quality team, the records will be dispatched to relevant parties to follow up and status will be kept tracked until the defect is fixed.

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Highlight

- Separate project for different stages/ purpose



Request for Inspection

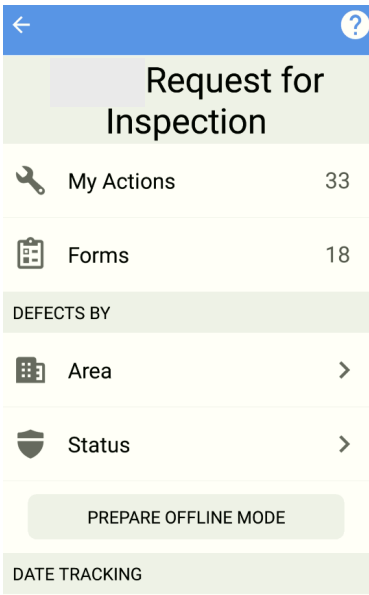


User Handover Acceptance



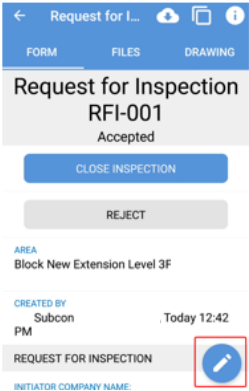
Routine Inspection

- Language



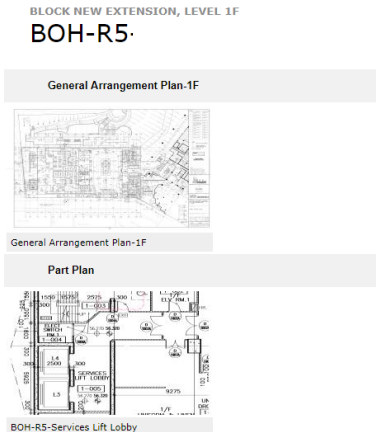
- Adapt different language settings

- Multiple user input



- Click Edit

- Drawing & Part Plan for each room



Highlight

- VO Assignment

DETAILSDRAWING

HISTORY

DETAILS

WIP Defect #8

New Extension LG2F FO...

Type

ARC - AV Equipment

Description

No approved method statement

LINK TO FORM

RFI-006 (Accepted)

ASSIGNEE

Temp Subcon

CC

TAG

COMPLETE

ADD PHOTO

ADD COMMENT

✓ Tag

VO

✓

- Room Grading System in Request for User Acceptance (Stage 2)

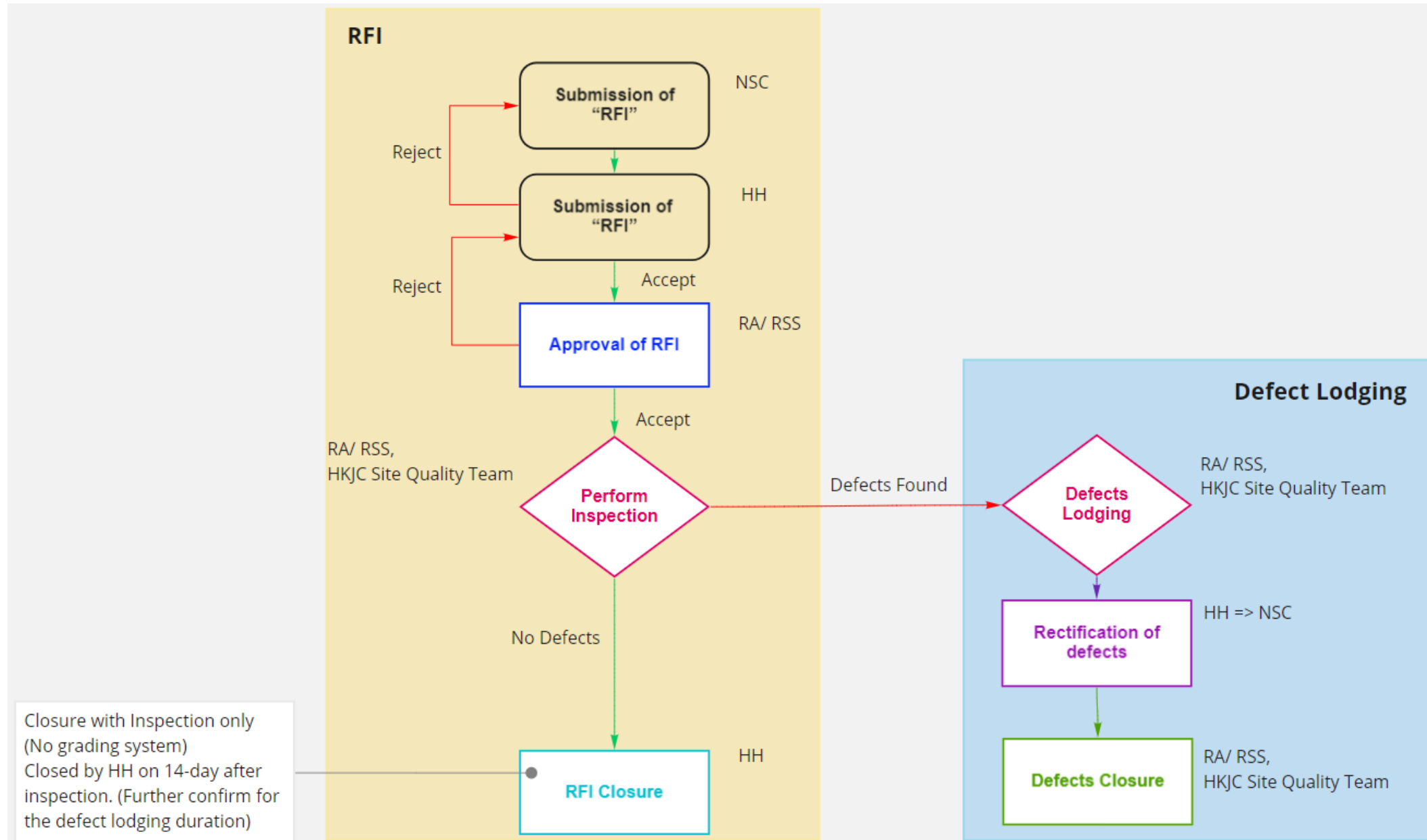
✓ Tag

A - Accept with No defect

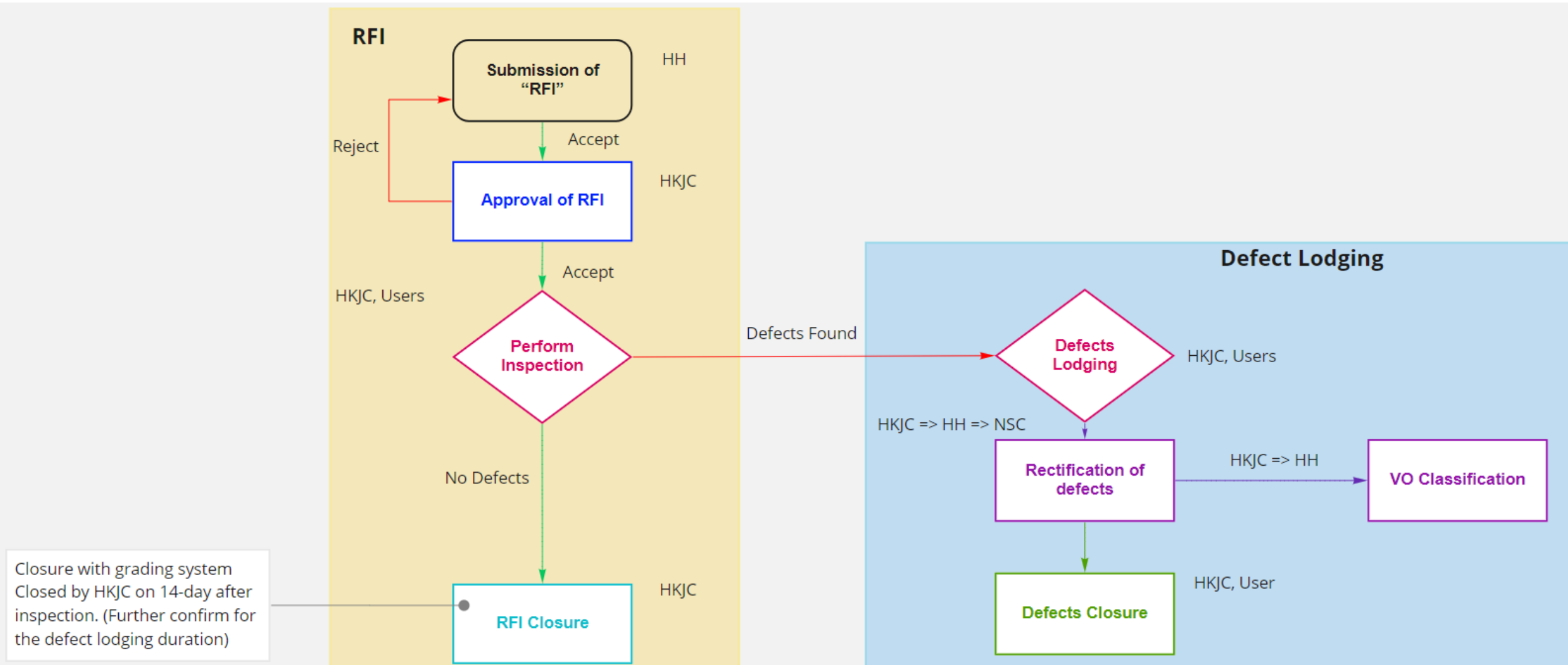
B - Accept with minor defects

C - Rejection, unacceptable

Stage 1: Request for Inspection Workflow



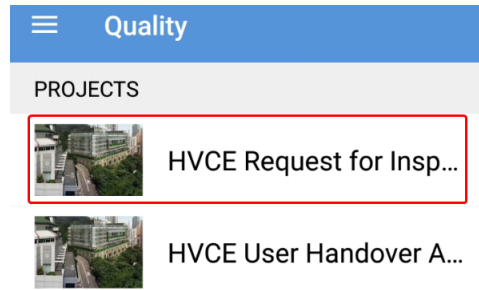
Stage 2: User Handover Acceptance Workflow



Request for Inspection

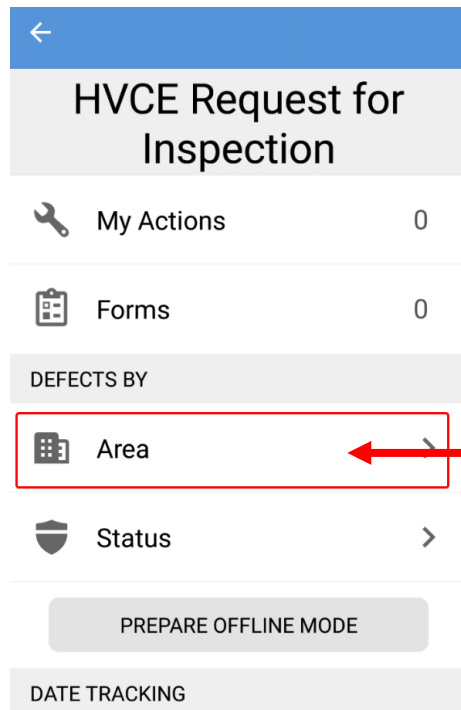
Submit RFI form by Sub-Contractor

1



- Select appropriate project - Request for Inspection

2



- Click Area

Stage 1: Request for Inspection

Submit RFI form by Sub-Contractor

Sub-Contractor - OPERATION PROCEDURE

3

← Select Block

New Extension

Link Block

- Select appropriate Block

4

← Select Level
Block New Extension

LG2F

LG1F

GF

UGF

1F

2F

3F

- Select appropriate Level

5

← 3F Select Area
Block New Extension Level 3F

ID-P2-R1-Flat Roof 1

ID-P2-R2-Flat Roof 2

ID-P2-R3-F. LAV

ID-P2-R4-M. LAV

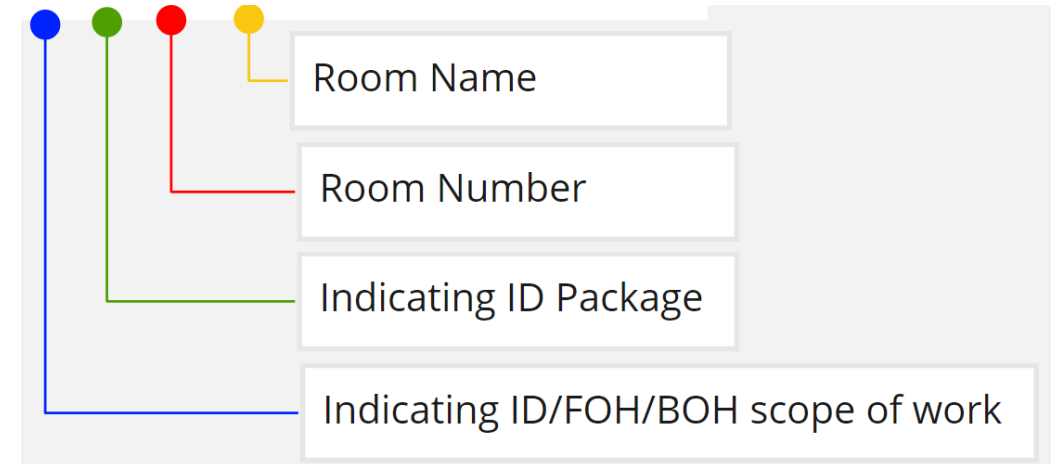
ID-P2-R5-Internal Pool Deck

ID-P2-R6-Internal Swimming Pool

ID-P2-R7-Terrace 1

- Select desired Room

ID-P2-R4-M. LAV

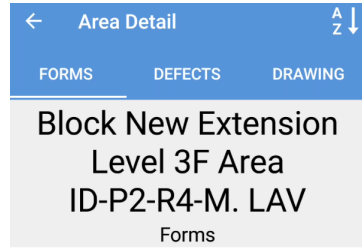


Stage 1: Request for Inspection

Submit RFI form by Sub-Contractor

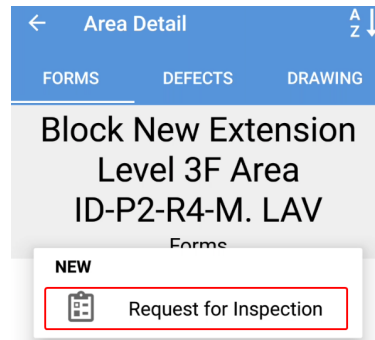
Sub-Contractor - OPERATION PROCEDURE

6



- Click Create Form

7



- Click Request for Inspection


Stage 1: Request for Inspection

Submit RFI form by Sub-Contractor

ARC/All ID Works
ARC/Interior Lighting
ARC/Acoustic
ARC/Steam & Sauna
ARC/Play Equipment
ARC/AV Equipment
ARC/Aquarium
ARC/Lift & Escalator
ARC/Lighting
ARC/All Others
ARC/Kitchen Equipment
ARC/Glass Wall
ARC/Aluminium/ Metal Louvre
ARC/Metal Door
ARC/Miscellaneous Metal Works

Sub-Contractor - OPERATION PROCEDURE

8

✓ Quality 

REQUEST FOR INSPECTION

INITIATOR COMPANY NAME:
Temp Subcon

TYPE
ARC/All Others

SUBJECT
Partition wall setting out inspection

THE FOLLOWING WORKS IS READY FOR INSPECTION BY
13 May 2019

TIME
9:00 AM

- Fill in the information

- Inspection subject

- Propose Inspection Schedule

9

PART A:



WORKS TO BE INSPECTION
Setting out of partition wall of Male toilet


DRAWING & SPECIFICATION REFERENCE OF THE ABOVE WORKS
As attached

WORKS TO BE CARRIED OUT AFTER THE ABOVE INSPECTION SATISFACTORY BY CONSULTANT / RSS TEAM
Blockwall erecting work

THE ABOVE WORKS IS PRE-INSPECTED BY OR TO BE JOINTLY INSPECTED WITH (*)
HH Maincon

ATTACHMENT

 Add Photo 

 Photo 9/5/2019 12:44:...

SCAN DOCUMENT

- Select appropriate inspector – Main-Contractor staff

- Attach supporting documents

Submit RFI form by Sub-Contractor

10

☒

Quality

REQUEST FOR INSPECTION

INITIATOR COMPANY NAME:
Temp Subcon

TYPE
ARC/All Others

SUBJECT
Partition wall setting out inspection

THE FOLLOWING
WORKS IS READY FOR
INSPECTION BY
13 May 2019

TIME
9:00 AM

• Click Tick

11

← Quality

FORM FILES DRAWING

Request for Inspection
RFI-001
Draft

SUBMIT

AREA
Block New Extension Level 3F Area
ID-P2-R4-M. LAV

CREATED BY
HH Subcon (Temp Subcon), Today 12:42 PM

REQUEST FOR INSPECTION

INITIATOR COMPANY NAME:
Temp Subcon

TYPE

• Click Submit

12

☒

Done

CLEAR

Signature

Sub

• Click Tick

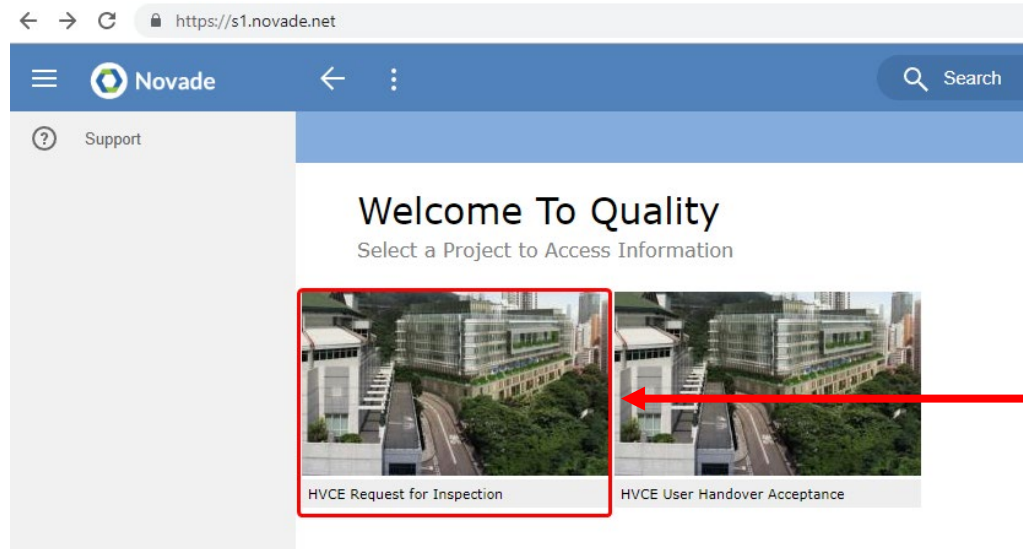
• Sign

Notify Main-Contractor

Stage 1: Request for Inspection

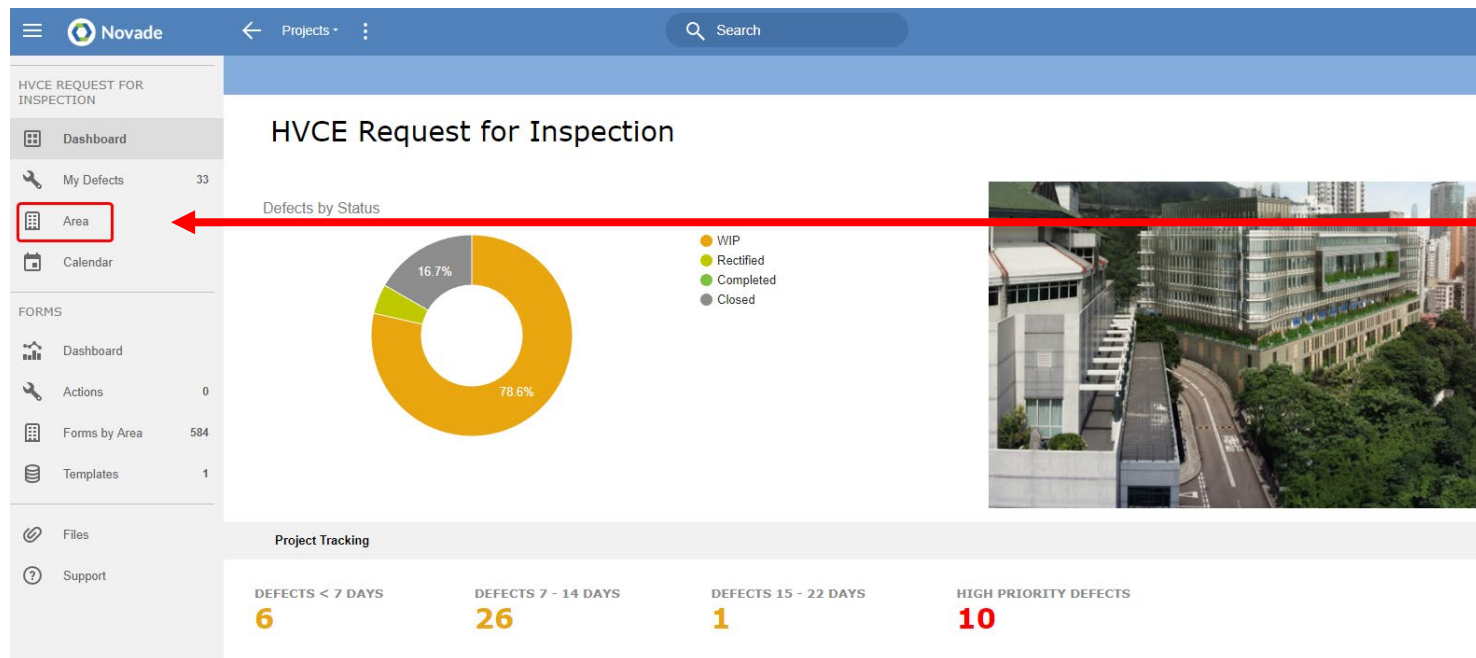
Submit RFI form by Sub-Contractor

1



- Select appropriate project - Request for Inspection

2



- Sort by "Area"

Stage 1: Request for Inspection

Submit RFI form by Sub-Contractor

- Use “Search” function to search for “keyword”

Novade

HVCE REQUEST FOR INSPECTION

Dashboard

My Defects 33

Area

Calendar

FORMS

Dashboard

Actions 0

Forms by Area 584

Templates 1

Files

Support

HVCE Request for Inspection

Block	Level	Area	Defects Tracking	Completed Defects	Draft Forms	My Action Required	Closed Forms
New Extension	LG2F	FOH-R1-Members/ Guest Lift Lo	7	4	0	0	1
New Extension	LG2F	BOH-R2-Lift Lobby	1	0	0	0	0
New Extension	LG2F	BOH-R3-Sump Pit Room	0	0	0	0	0
New Extension	LG2F	BOH-R4-Store Rm 1	1	0	0	0	0
New Extension	LG2F	BOH-R5-Store Rm 2	0	0	0	0	0
New Extension	LG2F	BOH-R6-Elect Equip Rm	5	0	0	0	0
New Extension	LG1F	BOH-R7-Staircase 02	0	0	0	0	0
New Extension	LG1F	BOH-R8-Staircase 04	0	0	0	0	0
New Extension	LG1F	BOH-R9-Staircase 05	0	0	0	0	0

3

- Click desired Room

Stage 1: Request for Inspection

Submit RFI form by Sub-Contractor

4

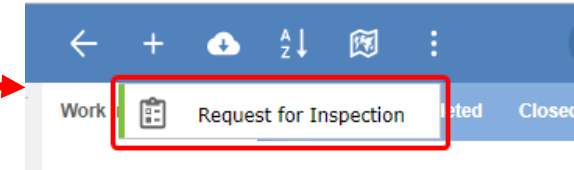
- Click Create Form

The screenshot shows the Novade software interface. On the left is a sidebar with navigation options: Dashboard, My Defects (33), Area, Calendar, FORMS, Actions (0), Forms by Area (584), Templates (1), Files, and Support. The main area displays a 'Block New Extension Level LG2F Area FOH-R1-Members/ Guest Lift Lobby'. Below this, there are fields for Block (New Extension), Level (LG2F), and Area (FOH-R1-Members/ Guest Lift Lobby). To the right is a drawing of the building floor plan. At the bottom is a table with 7 rows of defect data.

S/N	Defect ID	Location	Type	Description	Open Since
1	1	Other	ARC		15 May
2	2	Other	Other		21 May
3	4	Other	Other		21 May
4	5	Other	BS - AFA	Discrepancy was found between approved ir	22 May
5	6	Other	ARC - Acoustic	Works were not completed for inspection	22 May
6	7	Other	ARC - Aquarium	No approved drawing submission	22 May
7	8	Other	ARC - AV Equipment	No approved method statement	29 May

5

- Click Request for Inspection



6

- Fill in the information

REQUEST FOR INSPECTION

Initiator company name:
Temp Subcon

Type
ARC/All ID Works

Subject
Ceiling Inspection

The following works is ready for inspection by
04/06/2019 09:30

Part A:

Works to be inspection
Ceiling Inspection

Drawing & Specification reference of the above works
As attached

Works to be carried out after the above inspection satisfactory by consultant / RSS team
-

The above works is pre-inspected by or to be jointly inspected with (*)
HH Maincon

Attachment

WV-RCP- (UPDATED2)-P01.pdf **Select File**

Scan Document
Select File

Remarks

- Inspection subject

- Propose Inspection Schedule

- Select appropriate inspector – Main-Contractor staff

- Attach supporting documents

Stage 1: Request for Inspection

Submit RFI form by Sub-Contractor

Novade

HVCE REQUEST FOR INSPECTION

REQUEST FOR INSPECTION

Initiator company name:
Temp Subcon

Type
ARC/All ID Works

Subject
Ceiling Inspection

The following works is ready for inspection by
04/06/2019 09:30

7

- Click Tick for finish

Novade

Request for Inspection RFI-006

Draft

Submit

Area
Block New Extension Level LG2F Area FOH-R1-Members/ Guest Lift Lobby

Created By
HH Subcon (Temp Subcon), Today 13:00

REQUEST FOR INSPECTION

Initiator company name:	Temp Subcon
Type	ARC/All ID Works
Subject	Ceiling Inspection
Project name	HVCE Request for Inspection
The following works is ready for inspection by	4 Jun 09:30

Part A:

Works to be inspection	Ceiling Inspection
Drawing & Specification reference of the above works	As attached
Works to be carried out after the above inspection satisfactory by consultant / RSS team	-
The above works is pre-inspected by or to be jointly inspected with	HH Maincon

Attachment

WY-RCP- (UPDATED02)-P01.pdf

8

- Click Submit

- Novade will retrieve the last signature in mobile version for record.

s1.novade.net says

Digital signature not supported on the web. Do you want to use your last mobile signature?

9

OK

Cancel

Stage 1: Request for Inspection

Submit RFI form by Sub-Contractor

Form Files Drawing

Request for Inspection RFI-006

Submitted

Area Block New Extension Level LG2F Area FOH-R1-Members/ Guest Lift Lobby

Created By HH Subcon (Temp Subcon), Today 13:00

REQUEST FOR INSPECTION

Novade

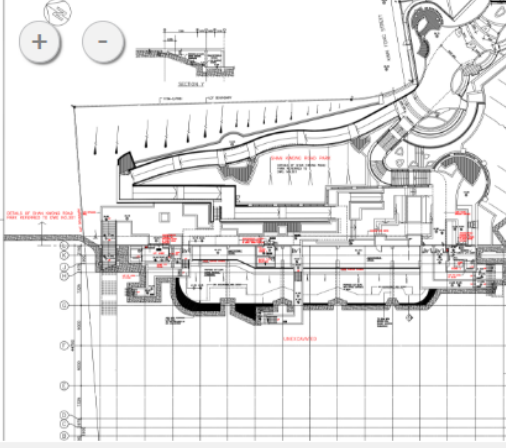
Work In Progress (7) Rectified Completed Closed (4) Drawing (2) Forms (7)

Block New Extension Level LG2F Area FOH-R1-Members/ Guest Lift Lobby

Block New Extension

Level LG2F

Area FOH-R1-Members/ Guest Lift Lobby



Request For Inspection

1	Request for Inspection RFI-001	Inspection Closed	14 May 11:05	HH Subcon
2	Request for Inspection RFI-002	Accepted	15 May 18:13	HH Subcon
3	Request for Inspection RFI-003	Accepted	21 May 16:56	HH Subcon
4	Request for Inspection RFI-004	Accepted	21 May 17:00	HH Subcon
5	Request for Inspection RFI-005	Submitted	23 May 15:24	HH Subcon
6	Request for Inspection RFI-006	Submitted	Today 13:00	HH Subcon
7	Request for Inspection RFI-007	Submitted	Today 13:23	HH Subcon

Submit RFI form by
Main-Contractor


Main-Contractor - OPERATION PROCEDURE

1


Quality

Dashboards >

PROJECTS



HVCE Request for
25 Shan Kwong Road,
Happy Valley, Hong Kong



HVCE User Handover
25 Shan Kwong Road,
Happy Valley, Hong Kong

- Select appropriate project - Request for Inspection

2

< ? A Z ↓

HVCE Request for
Inspection
0 Defects

SELECT AREA

Wrench icon	Defects	0
Area icon	Area	630
Person icon	Assignees	4
Clipboard icon	Forms Inbox: 1	>


Dashboards >

- Click Forms [Inbox: New]


3

< Quality


1 Forms




Inbox 1



Draft 0



By Area >



By Date >

SEARCH

- Click Forms [Inbox: New]

Stage 1: Request for Inspection

Submit RFI form by
Main-Contractor

Main-Contractor - OPERATION PROCEDURE

4

← Inbox

Templates

Request for Inspection 1

← Request for Inspection

Forms

SUBMITTED: 1

Request for Inspection RFI-001
Submitted
Today 12:42 PM
Block New Extension Level
3F Area ID-P2-R4-M. LAV HH Subcon

5

- Select appropriate Form

6

← Request for I...

FORM FILES DRAWING

Request for Inspection
RFI-001
Submitted

NOTIFY INSPECTOR

REJECT

AREA
Block New Extension Level 3F Area
ID-P2-R4-M. LAV

CREATED BY
HH Subcon (Temp Subcon), Today 12:42
PM

REQUEST FOR INSPECTION

INITIATOR COMPANY NAME:



- Click Edit

7

✓ Edit

REQUEST FOR INSPECTION

Initiator company name:
Temp Subcon

Type
ARC/All Others

Subject
Partition wall setting out inspection

Project name
HVCE Request for Inspection

The following works is ready for
13 May 2019 9:00 AM

SELECT INSPECTOR (*)

- Select Inspectors (RA/RSS/Client)

SELECT INSPECTOR (*)

RA/RSS/Client

Stage 1: Request for Inspection

Submit RFI form by
Main-Contractor

Main-Contractor - OPERATION PROCEDURE

8

☒ Edit

REQUEST FOR INSPECTION

Initiator company name:
Temp Subcon

Type
ARC/All Others

Subject
Partition wall setting out inspection

Project name
HVCE Request for Inspection

The following works is ready for
13 May 2019 9:00 AM

SELECT INSPECTOR (*)
RA/RSS/Clien
t

- Click Tick

9

Request for I...

FORM FILES DRAWING

Request for Inspection
RFI-001
Submitted

NOTIFY INSPECTOR

REJECT

AREA
Block New Extension Level 3F Area
ID-P2-R4-M. LAV

CREATED BY
HH Subcon (Temp Subcon), Today 12:42
PM

REQUEST FOR INSPECTION

INITIATOR COMPANY NAME

- Click Notify Inspector

10

☒ Done

CLEAR

Signature

HHI

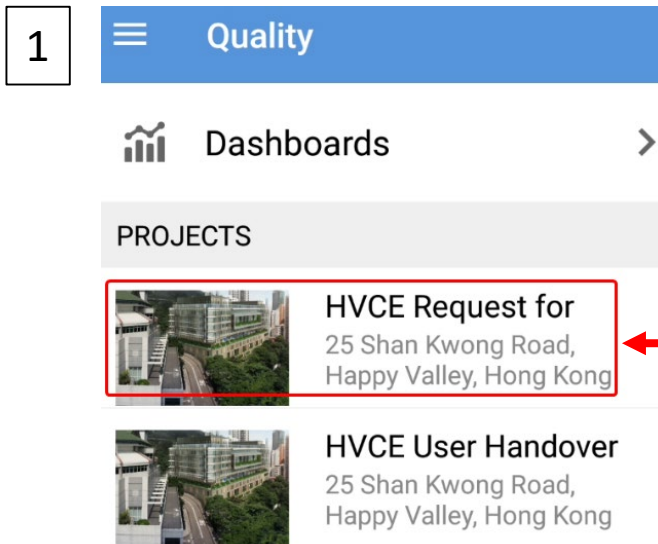
- Click Tick

- Sign

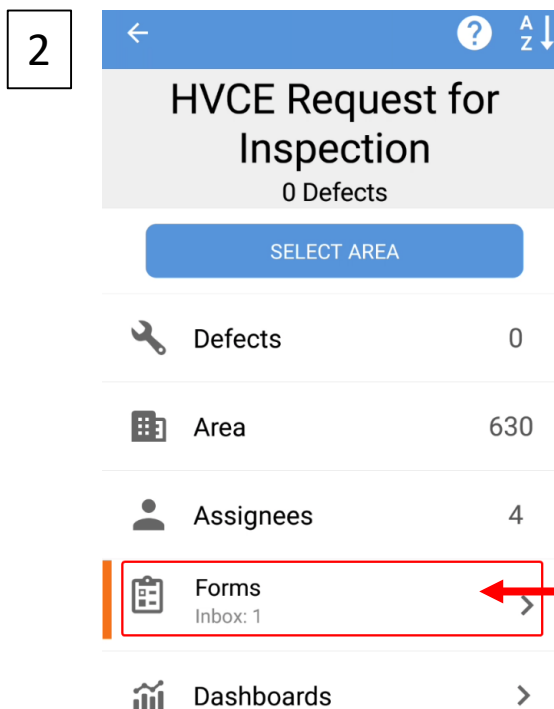
Notify Client + RA/RSS + Sub-
Contractor

Stage 1: Request for Inspection

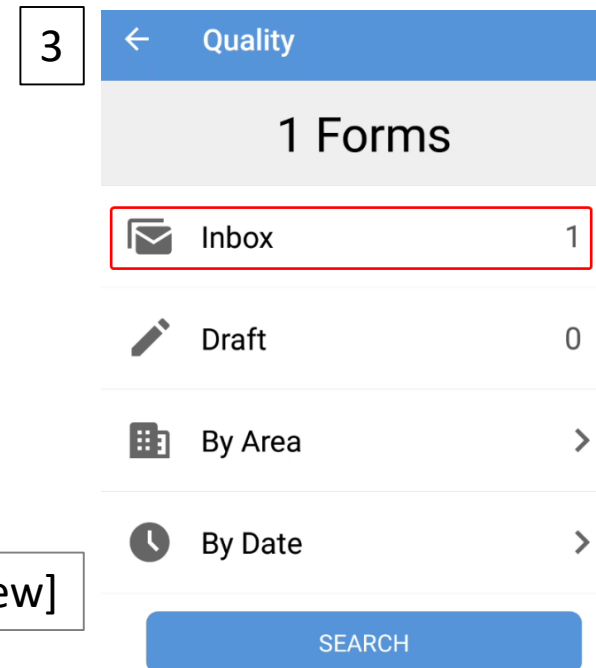
Receive RFI form From Main-Contractor



- Select appropriate project - Request for Inspection



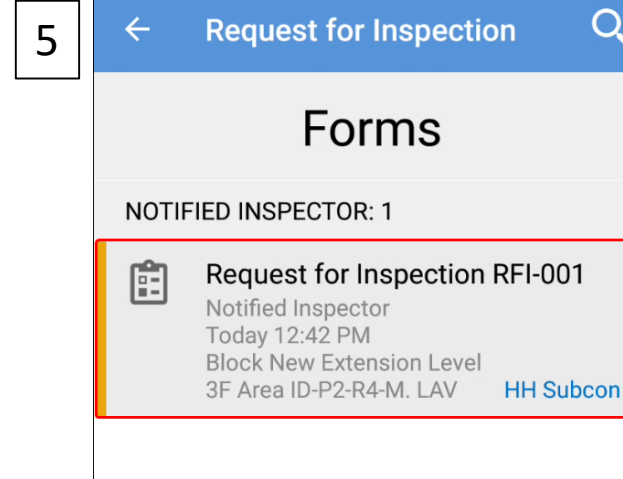
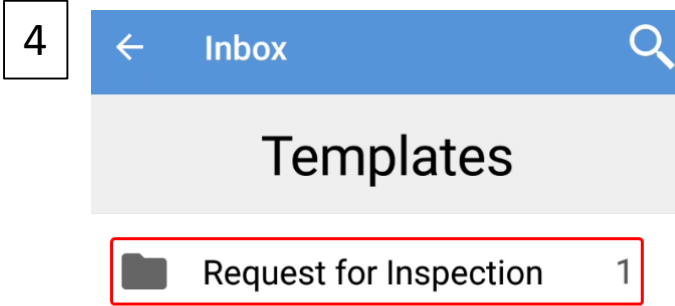
- Click Forms [Inbox: New]



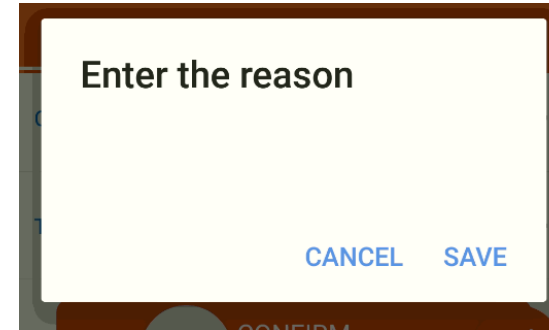
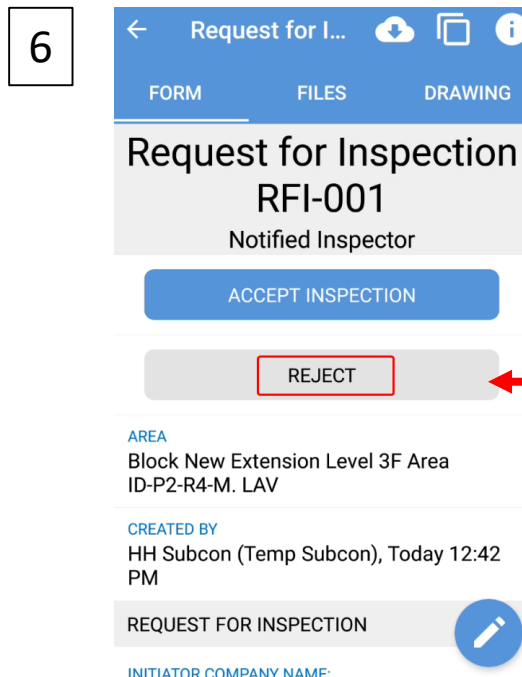
- Click Forms [Inbox: New]

Stage 1: Request for Inspection

Receive RFI form From Main-Contractor



- Select appropriate Form



- Fill in the reason

- Reject if the schedule is not available
(Lead RA/RSS only)

Notify Client + RA/RSS + Sub-Contractor

Stage 1: Request for Inspection

Receive RFI form From Main-Contractor

6

Request for I...

FORM FILES DRAWING

Request for Inspection

RFI-001

Notified Inspector

ACCEPT INSPECTION

REJECT

AREA

Block New Extension Level 3F Area

ID-P2-R4-M. LAV

CREATED BY

HH Subcon (Temp Subcon), Today 12:42 PM

REQUEST FOR INSPECTION

INITIATOR COMPANY NAME:

- Accept scheduled inspection
(Lead RA/RSS only)

7

✓ Done CLEAR

RA/RSS

Signature

- Click Tick

- Sign

Notify Client + RA/RSS + Sub-Contractor

1

Request for I...

FORM FILES DRAWING

Request for Inspection
RFI-001
Accepted

CLOSE INSPECTION

REJECT

AREA
Block New Extension Level 3F Area
ID-P2-R4-M. LAV

CREATED BY
HH Subcon (Temp Subcon), Today 12:42 PM

REQUEST FOR INSPECTION

INITIATOR COMPANY NAME:

• Click Edit

2

✓ Edit

As attached

Works to be carried out after the above
Blockwall erecting work

The above works is pre-inspected by or
HH Maincon

ATTACHMENT

Photo 9/5/2019 12:44:...

DEFECT FOUND (*)

Yes No

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.

• Click No if no defects found

3

✓ Edit

As attached

Works to be carried out after the above
Blockwall erecting work

The above works is pre-inspected by or
HH Maincon

ATTACHMENT

Photo 9/5/2019 12:44:...

DEFECT FOUND (*)

Yes No

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.

• Click Tick

2

Edit

As attached

Works to be carried out after the above
Blockwall erecting work

The above works is pre-inspected by or
HH Maincon

ATTACHMENT

Photo 9/5/2019 12:44:...

DEFECT FOUND (*)

☒ Yes
 ☐ No

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.

- Click Yes if defects found

3

DETAILS
 HISTORY
 DRAWING

New Defect

New Extension 3F ID-P2-... >

Type
Other

Description

[LINK TO FORM](#)
RFI-001 (Accepted)

[ASSIGNEE](#)
Temp Subcon

[CC](#)

- Click Edit

4

Edit Defect

LOCATION

+

DEFECT TYPE

ARC

SUBTYPE

Finishing

DESCRIPTION

Discrepancy was found between approved installation detail and site situation

HIGH PRIORITY DEFECTS

☒

ASSIGNEE TYPE

All

ASSIGNEE

Temp Subcon

• Select Defect Type

ARC

BS

Other

• Select Defect Sub-Type

• Select Description

Discrepancy was found between approved installation detail and site situation

No approved drawing submission

No approved material submission

No approved method statement

Not comply with approved drawing submission

Not comply with approved material submission

Not comply with approved method statement

Not comply with BS standard

Not comply with ordinance

Not comply with specification

Other

Poor workmanship

System not functioning as per approved design, see details below

To be further study

Works were not completed for inspection

• Tick for High Priority Defects

ARC	Acoustic
ARC	Aluminium/ Metal Louvre
ARC	Aquarium
ARC	AV Equipment
ARC	Builder's Works
ARC	Curtain Wall
ARC	Finishing
ARC	FOH Lighting
ARC	Furniture
ARC	GEN
ARC	Glass Balustrade
ARC	Glass Wall
ARC	Glazing
ARC	Interior Lighting
ARC	Ironmongery
ARC	Kitchen Equipment Package A & B
ARC	Lift & Escalator
ARC	Metal Door
ARC	Miscellaneous Metal Works
ARC	Other
ARC	Painting
ARC	Play Equipment
ARC	Rollar shutter
ARC	Sanitary fitting and Wares
ARC	Steam & Sauna
ARC	Suspend Ceiling
ARC	Tennis Court
ARC	Timber Door
ARC	Waterproofing
BS	AFA
BS	BMS
BS	DR
BS	EL
BS	ELV
BS	GEN
BS	FS-Wet
BS	HVAC
BS	PL
BS	SEC
BS	Swimming Pool & Water Feature Filtration
Other	Other

5

• Click Tick

LOCATION

+

DEFECT TYPE

ARC

SUBTYPE

Finishing

DESCRIPTION

Discrepancy was found between approved installation detail and site situation

HIGH PRIORITY DEFECTS

☒

←

DETAILS

HISTORY

DRAWING

LINK TO FORM

RFI-001 (Accepted)

ASSIGNEE

Temp Subcon

CC

+

CONFIRM

REJECT

ADD PHOTO

ADD COMMENT

6

• Add supporting documents

7

• Click Confirm

←

DETAILS

HISTORY

DRAWING

ASSIGNEE

Temp Subcon

CC

+

CONFIRM

REJECT

ADD PHOTO

ADD COMMENT

8

• Click Back to form
(Defect will be saved automatically.)

←

DETAILS

HISTORY

DRAWING

LINK TO FORM

RFI-001 (Accepted)

ASSIGNEE

Temp Subcon

CC

+

COMPLETE

ADD PHOTO

ADD COMMENT

9

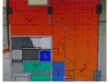
☒ Edit

Drawing & Specification reference of the
As attached

Works to be carried out after the above
Blockwall erecting work

The above works is pre-inspected by or
HH Maincon

ATTACHMENT


 Photo 9/5/2019 12:44:...

DETECT FOUND (*)

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.

- Click Tick if no further defects

Notify
Main-
Contractor

10


☒ Edit

Drawing & Specification reference of the
As attached

Works to be carried out after the above
Blockwall erecting work

The above works is pre-inspected by or
HH Maincon

ATTACHMENT


 Photo 9/5/2019 12:44:...

DETECT FOUND (*)

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.

- Click Yes to lodge another defect (Repeat steps from page 26 to 29)

Stage 1: Request for Inspection

Close RFI form by
Main-Contractor

• Click Tick

• Sign

2

Done CLEAR

Signature

- Main-Contractor will close inspection form by certain period of time after the inspection.

1

Request for Inspection RFI-001

Accepted

CLOSE INSPECTION

REJECT

AREA
Block New Extension Level 3F Area
ID-P2-R4-M. LAV

CREATED BY
HH Subcon (Temp Subcon), Today 12:42 PM

REQUEST FOR INSPECTION

Request for Inspection RFI-001

Inspection Closed

AREA
Block New Extension Level 3F Area
ID-P2-R4-M. LAV

CREATED BY
HH Subcon (Temp Subcon), Today 12:42 PM

REQUEST FOR INSPECTION

INITIATOR COMPANY NAME:
Temp Subcon

TYPE
ARC/All Others

SUBJECT

Notify Client + RA/RSS + Sub-Contractor

React to Defects assignment

Stage 1: Request for Inspection

Report Defect Status by Sub-Contractor

1

←

HVCE Request for Inspection

⚙️

My Actions

1

📅

Forms

1

DEFECTS BY

📍

Area

>

🛡️

Status

>

PREPARE OFFLINE MODE

2

←

My Actions

A ↑
Z ↓

TO ME

CC

SCHEDULE

AREA: NEW EXTENSION, 3F, ID-P2-R4-M. LAV

ARC - Finishing

Discrepancy was found
between approved installation
detail and site situation

Today

3

←

Defect

DETAILS

DRAWING

WIP Defect #NaN-1

AREA

Block New Extension Level
3F Area ID-P2-R4-M. LAV

>

LOCATION

Other

TYPE

ARC - Finishing

DESCRIPTION

Discrepancy was found between
approved installation detail and site
situation

PRIORITY

High

Report Defect Status by Sub-Contractor

Sub-Contractor - OPERATION PROCEDURE

4

←

Defect

DETAILS

DRAWING

PRIORITY

High

CONFIRMATION DATE

Today 12:53 PM by HH Maincon

TARGET COMPLETION DATE


9 Nov 2019

ADD PHOTO

ADD COMMENT

RECTIFY

PHOTOS (1)



- Add supporting documents

- Click Complete to report defect completion

1

DETAILS HISTORY DRAWING

Rectified Defect #NaN-1

New Extension 3F ID-P2-... >

Type
ARC - Finishing

Description
Discrepancy was found between approved installation detail and site situation

PRIORITY
High

LINK TO FORM

2

DETAILS HISTORY DRAWING

COMPLETE

REOPEN

ADD PHOTO

ADD COMMENT

PHOTOS (2)

Photo 9/5/2019 12:49:...

Photo 9/5/2019 12:...

• Click "Complete" to close defect if report is satisfactory.

2

• Click "Reopen" to reject if the report is unsatisfactory.

DETAILS HISTORY DRAWING

Completed Defect #NaN-1

New Extension 3F ID-P2-... >

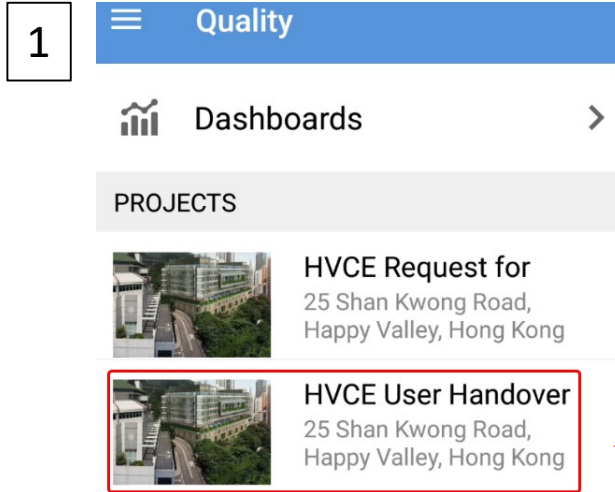
Type
ARC - Finishing

Description
Discrepancy was found between approved installation detail and site situation

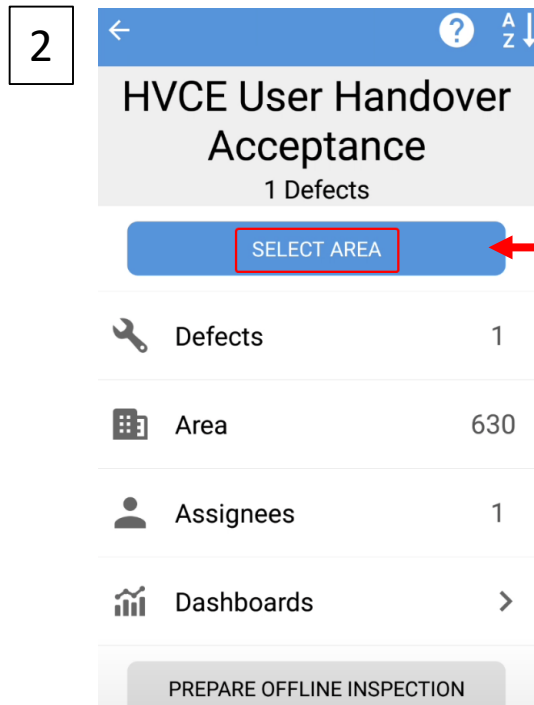
PRIORITY
High

User Handover Acceptance

Submit RFI form by
Main-Contractor



Select appropriate project – User Handover Acceptance



• Click select Area

3

←

Search

Select Level

Block New Extension

LG2F

LG1F

GF

UGF

1F

2F

3F

- Select appropriate Level

Submit RFI form by
Main-Contractor

Stage 2: User Handover Acceptance

4

←

3F

Search

Select Area

Block New Extension Level 3F

ID-P2-R1-Flat Roof 1

ID-P2-R2-Flat Roof 2

ID-P2-R3-F. LAV

ID-P2-R4-M. LAV

ID-P2-R5-Internal Pool Deck

- Select desired Room

Submit RFI form by
Main-Contractor

Main-Contractor - OPERATION PROCEDURE

5

← FORMS DEFECTS DRAWING

Area ID-P2-R4-M. LAV

Block New Extension Level 3F

CREATE FORM

- Click Create Form



6

← FORMS DEFECTS DRAWING

Area ID-P2-R4-M. LAV

Block New Extension Level 3F

CREATE FORM

CREATE FORM

Request for User Accepta...

- Click Request for Inspection



Submit RFI form by
Main-Contractor

7

- Fill in the information

Request for User Accept...

REQUEST FOR INSPECTION

INITIATOR COMPANY NAME: +

THE FOLLOWING
WORKS IS READY FOR
INSPECTION BY
20 May 2019

TIME
9:00 AM

SELECT INSPECTOR (HKJC AND USER) (*)
HH HKJC, HH User

PART A:

WORKS TO BE INSPECTION +

DRAWING & SPECIFICATION
REFERENCE OF THE ABOVE WORKS +

WORKS TO BE CARRIED OUT
AFTER THE ABOVE INSPECTION
SATISFACTORY BY CONSULTANT /
RSS TEAM +

ATTACHMENT

Add Photo +

SCAN DOCUMENT

Scan Document +

REMARKS +

- Propose Inspection Schedule

- Select appropriate inspectors – Client + Users

- Fill in the information if necessary

- Attach supporting documents

Submit RFI form by
Main-Contractor

8

Quality

REQUEST FOR INSPECTION

INITIATOR COMPANY NAME: +

THE FOLLOWING WORKS IS READY FOR INSPECTION BY
20 May 2019

TIME
9:00 AM

SELECT INSPECTOR (HKJC AND USER) (*)
HH HKJC, HH User

PART A:

WORKS TO BE INSPECTION +

• Click Tick

9

Quality

FORM FILES DRAWING

Request for User Acceptance RFA-001

Draft

SUBMIT

AREA
Block New Extension Level 3F Area
ID-P2-R4-M. LAV

CREATED BY
HH Maincon, Today 12:58 PM

REQUEST FOR INSPECTION

PROJECT NAME
HVCE User Handover Acceptance

THE FOLLOWING WORKS IS READY FOR INSPECTION

• Click Submit

10

Quality

Done CLEAR

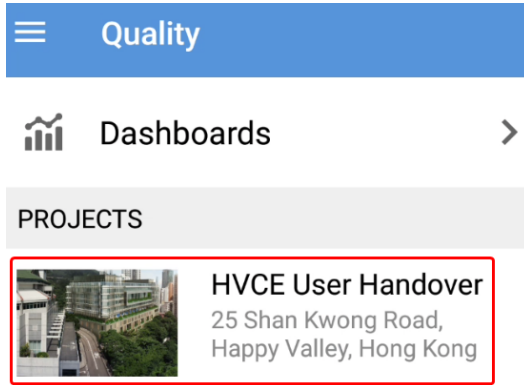
Signature

• Click Tick

• Sign

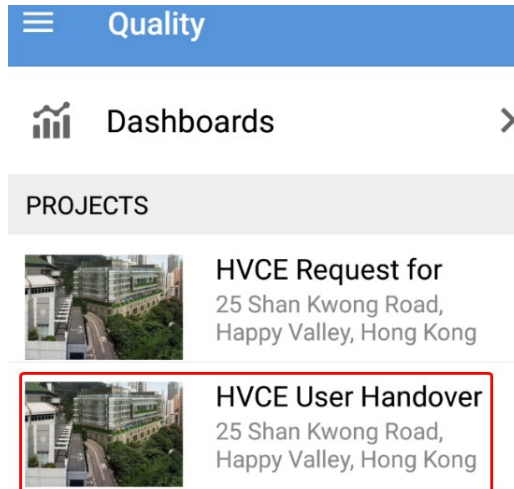
Notify Client + Users

Select appropriate project –
User handover Acceptance



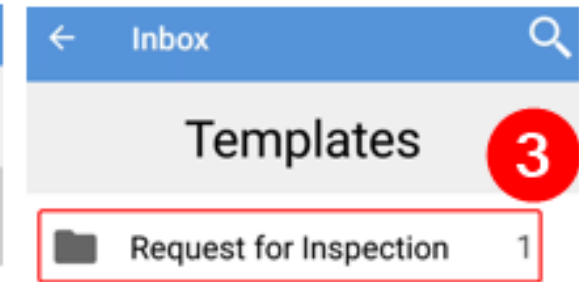
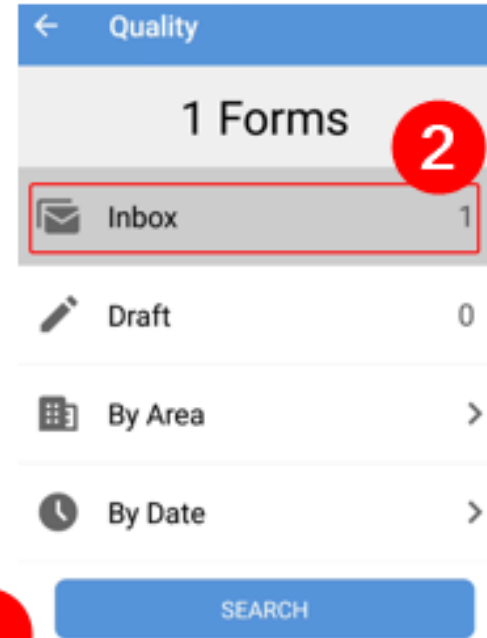
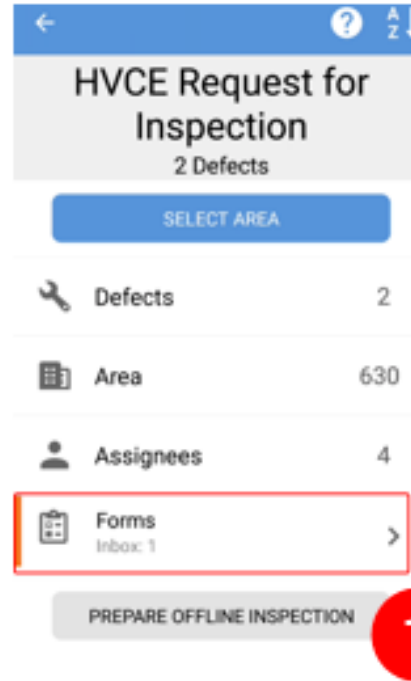
Client/ USERS - OPERATION PROCEDURE

Select appropriate project –
User handover Acceptance



Stage 2: User Handover Acceptance

Receive RFI form From
Main-Contractor



Stage 2: User Handover Acceptance

Receive RFI form From Main-Contractor

4

Request for User Acceptance

Submitted

Today 12:58 PM

Block New Extension

Level 3F Area ID-P2-R4-M. [HH Maincon](#)

- Select appropriate Form

5

Request for User Acceptance RFA-001

Submitted

ACCEPT INSPECTION

REJECT

AREA

Block New Extension Level 3F Area ID-P2-R4-M. LAV

CREATED BY

HH Maincon, Today 12:58 PM

REQUEST FOR INSPECTION

- Reject if the schedule is not available
(Lead Client Inspector only)

6

- Fill in the reason

Enter the reason

CANCEL SAVE

Notify RSS + Sub-Contractor

Stage 2: User Handover Acceptance

Receive RFI form From Main-Contractor

5

- Accept scheduled inspection
(Lead Client Inspector only)

6

- Click Tick

- Sign

Notify RSS + Sub-Contractor

1

Quality

FORM FILES DRAWING

Request for User Acceptance RFA-001

Accepted

CLOSE INSPECTION

REJECT

AREA


Block New Extension Level 3F Area
ID-P2-R1-Flat Roof 1

CREATED BY

Annie Cheng, Today 2:06 PM

REQUEST FOR INSPECTION

PROJECT NAME

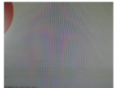


• Click Edit

2

✓ Edit

ATTACHMENT

 Photo 9/5/2019 12:59:...

COMMENT:

+

PART C: DEFECT FOUND

DEFECT FOUND (*)

Yes No

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.

ACCEPTANCE GRADING

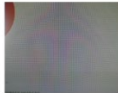
+

• Click No if no defects found

3

☒ Edit

ATTACHMENT

 Photo 9/5/2019 12:59:...

COMMENT:

+

PART C: DEFECT FOUND

DEFECT FOUND (*)

Yes No

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.

ACCEPTANCE GRADING

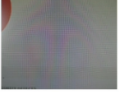
+

• Click Tick

2

✓ Edit

ATTACHMENT

 Photo 9/5/2019 12:59:...

COMMENT: +

PART C: DEFECT FOUND


DEFECT FOUND (*)

Yes No

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF


- Click Yes if defects found


3


< 

DETAILS HISTORY DRAWING

New Defect


 New Extension 3F ID-P2-... >

 Type
Architectural

 Description

LINK TO FORM
RFA-001 (Accepted)

ASSIGNEE
HH HKJC



- Click Edit

4

Edit Defect

LOCATION



DEFECT TYPE

BS

SUBTYPE

PL

DESCRIPTION

Discrepancy was found between approved installation detail and site situation

HIGH PRIORITY DEFECTS



ASSIGNEE TYPE

All

ASSIGNEE

HH HKJC

ARC

BS

Other

• Select Defect Type

• Select Defect Sub-Type

• Select Description

• Tick for High Priority Defects

Discrepancy was found between approved installation detail and site situation
 No approved drawing submission
 No approved material submission
 No approved method statement
 Not comply with approved drawing submission
 Not comply with approved material submission
 Not comply with approved method statement
 Not comply with BS standard
 Not comply with ordinance
 Not comply with specification
 Other
 Poor workmanship
 System not functioning as per approved design, see details below
 To be further study
 Works were not completed for inspection

ARC	Acoustic
ARC	Aluminium/ Metal Louvre
ARC	Aquarium
ARC	AV Equipment
ARC	Builder's Works
ARC	Curtain Wall
ARC	Finishing
ARC	FOH Lighting
ARC	Furniture
ARC	GEN
ARC	Glass Balustrade
ARC	Glass Wall
ARC	Glazing
ARC	Interior Lighting
ARC	Ironmongery
ARC	Kitchen Equipment Package A & B
ARC	Lift & Escalator
ARC	Metal Door
ARC	Miscellaneous Metal Works
ARC	Other
ARC	Painting
ARC	Play Equipment
ARC	Rollar shutter
ARC	Sanitary fitting and Wares
ARC	Steam & Sauna
ARC	Suspend Ceiling
ARC	Tennis Court
ARC	Timber Door
ARC	Waterproofing
BS	AFA
BS	BMS
BS	DR
BS	EL
BS	ELV
BS	GEN
BS	FS-Wet
BS	HVAC
BS	PL
BS	SEC
BS	Swimming Pool & Water Feature Filtration
Other	Other

5

☒ Edit Defect

LOCATION

DEFECT TYPE
BS

SUBTYPE
PL

DESCRIPTION
Discrepancy was found between approved installation detail and site situation

HIGH PRIORITY DEFECTS ☒

ASSIGNEE TYPE
All

ASSIGNEE
HH HKJC

- Click Tick

6

←

DETAILS HISTORY DRAWING

CONFIRM

REJECT

ADD PHOTO

ADD COMMENT

PHOTOS (1)

Photo 9/5/2019 13:04:...

- Add photo/ comments

7

←

DETAILS HISTORY DRAWING

CONFIRM

REJECT

ADD PHOTO

ADD COMMENT

PHOTOS (1)

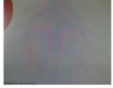
Photo 9/5/2019 13:04:...

- Click Back to form
(Defect will be saved automatically.)

8

☒
Edit

ATTACHMENT


Photo 9/5/2019 12:59:...

COMMENT: +

PART C: DEFECT FOUND

DEFECT FOUND (*)

Yes

No

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.

ACCEPTANCE GRADING +

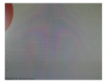
- Click Tick if no further defects

Notify Client

9

☒
Edit

ATTACHMENT


Photo 9/5/2019 12:59:...

COMMENT: +

PART C: DEFECT FOUND

DEFECT FOUND (*)

Yes

No

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.


ACCEPTANCE GRADING +

- Click Yes to lodge another defect (Repeat steps from page 45 to 48)

Close RFI form by Client

✓ Edit

ATTACHMENT

Photo 9/5/2019 12:59:...

COMMENT: +

PART C: DEFECT FOUND

DEFECT FOUND (*)

Yes

No

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.

1

ACCEPTANCE GRADING +

- Client Lead Inspector assign Acceptance Grading after review all the defects lodged.

2

✓ Edit

Select Inspector (HKJC and User)
HH HKJC, HH User, Annie Cheng

ATTACHMENT

Acceptance Grading

☐ A - Accept with No defect

☐ B - Accept with minor defects

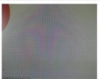
☐ C - Rejection, unacceptable

ACCEPTANCE GRADING +

3

✓ Edit

ATTACHMENT

Photo 9/5/2019 12:59:...

COMMENT: +

PART C: DEFECT FOUND

DEFECT FOUND (*)

Yes

No

* PLEASE TAP YES AGAIN FOR ANOTHER DEFECT IF YOU FIND FURTHER.

ACCEPTANCE GRADING
B - Accept with minor defects

Click Tick

Close RFI form by Client

4

- Client will close inspection form by certain period of time after the inspection and after Defect Assignment.

5

- Click Tick

- Sign

Notify Users + Main-Contractor

Assign Room Status by Client

6

Request for User A...

FORM DEFECTS FILES DRAWING

Request for User Acceptance RFA-001

Closed

AREA

Block New Extension Level 3F Area ID-P2-R4-M. LAV

CREATED BY

HH Maincon, Today 12:58 PM

REQUEST FOR INSPECTION

PROJECT NAME

HVCE User Handover Acceptance

Click Area

7

FORMS DEFECTS DRAWING

Area ID-P2-R4-M. LAV

Block New Extension Level 3F

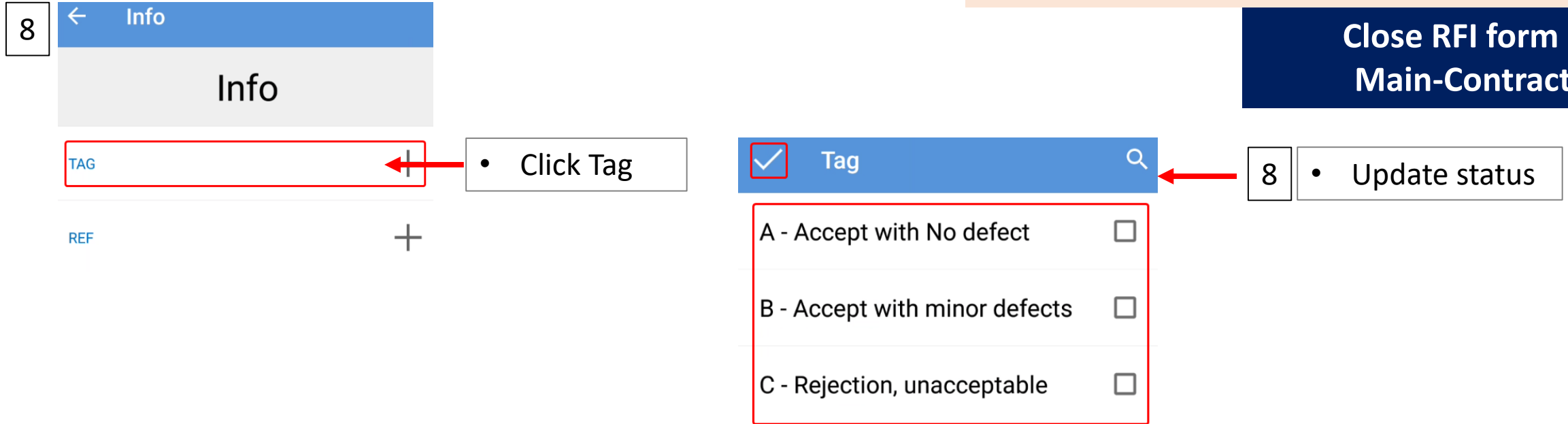
CREATE FORM

OTHERS

Request for User Acceptance

Click

Close RFI form by
Main-Contractor



Close RFI form by
Main-Contractor

☒ Tag

A - Accept with No defect☐

B - Accept with minor defects☐

C - Rejection, unacceptable☐

- Tag is used to facilitate further filters in database/ statistic.

Novade

Filter

Export Excel

Search

QUALITY

Dashboard

Defects1

Area630

Assignees4

FORMS

Dashboard

Actions0

Forms by Area1

Templates1

Files

Archive

Filter

BlockAll

LevelAll

AreaAll

ManagerAll

TagB - Accept with minor defects

Ok

Clear Filter

HVCE USER HANDOVER ACCEPTANCE

Area

Block

Level

Area

Owner

New Defects

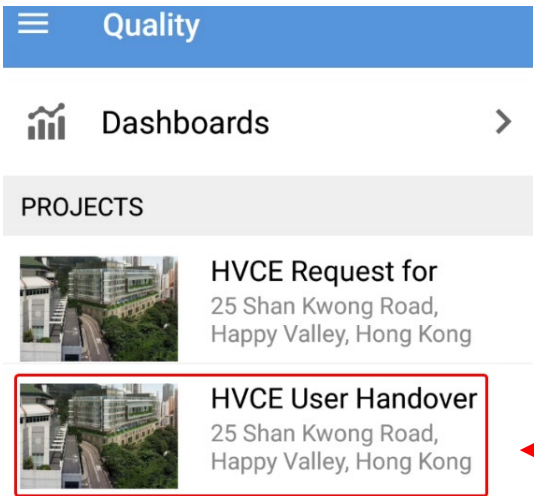
WIP Defects

Rectified Defects

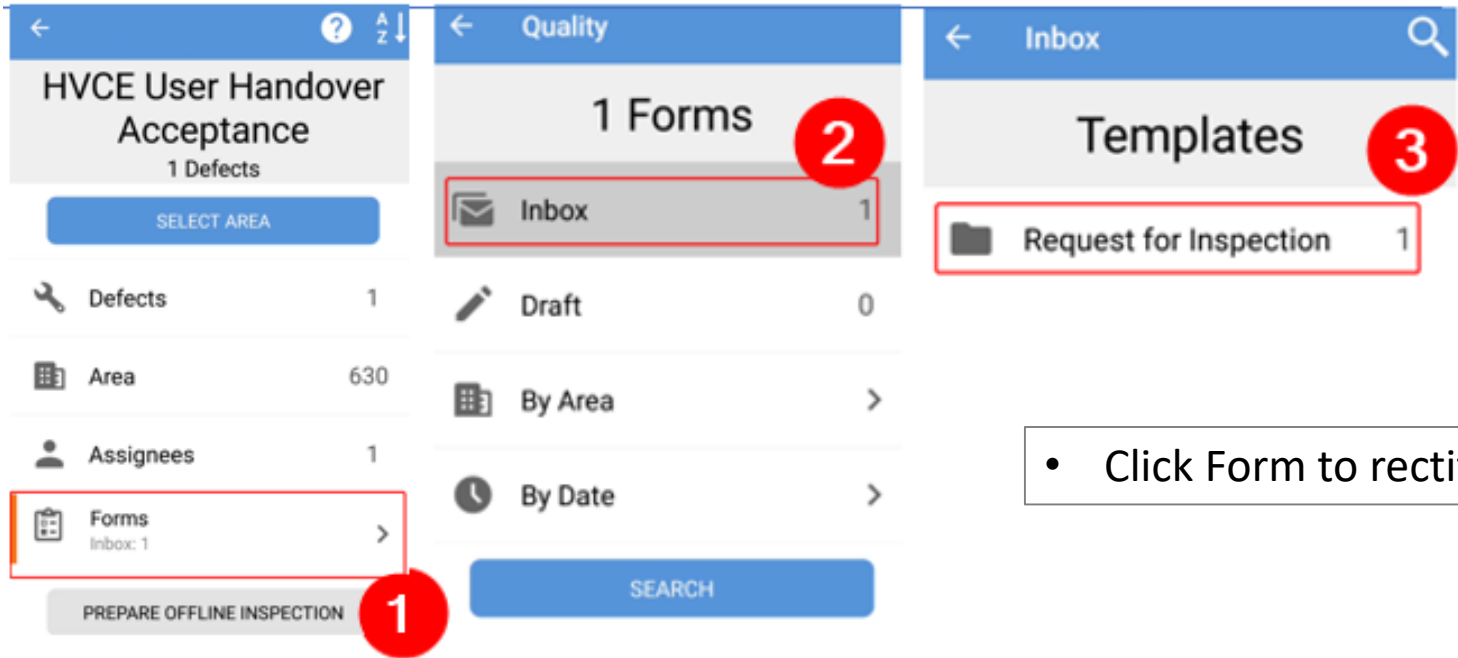
Completed Defects

New Extension	3F	ID-P2-R1-Flat Roof 1		0	0	0	0
New Extension	3F	ID-P2-R3-F. LAV		0	0	0	0
New Extension	3F	ID-P2-R4-M. LAV		0	0	0	1

Defects assignment



Select appropriate project – User Handover Acceptance



- Click Form to rectify the assigned Defects

Defect Assignment by Client

4

Request for User Acceptance RFA-001
Accepted

CLOSE INSPECTION

REJECT

AREA
Block New Extension Level 3F Area
ID-P2-R4-M. LAV

CREATED BY
HH Maincon, Today 12:58 PM

REQUEST FOR INSPECTION

DEFECT NAME

- Click Defects to rectify the assigned Defects

5

Request for User Acceptance RFA-001
Accepted

BS
Discrepancy was found between approved installation detail and site situation
New

ARC
Poor workmanship
New

- Select appropriate Defect

Defect Assignment by Client

- Client verifies the defects lodged

6 (Optional)

- Add "VO" Tag to specify VO related issue

7

- Click Confirm if the defect is invalid.

8

- Fill in the reason

Defect Assignment by Client

←

1 of 2

DETAILS

HISTORY

DRAWING

[LINK TO FORM](#)
RFA-001 (Accepted)

ASSIGNEE

HH Maincon

CC

+

TAG

+

CONFIRM

REJECT

ADD PHOTO

>

ADD COMMENT

- Client verifies the defects lodged and assigns to Main-Contractor.

6

- Select Main-Contractor

7 (Optional)

- Add "VO" Tag to specify VO related issue

✓

Tag

vo

☒

8

- Click Reject if the defect is invalid.

Defect Assignment by Main-Contractor

- Main-Contractor assigns to Sub-Contractor.

←

↓

DETAILS

HISTORY

DRAWING

Other

⚙️

Type

BS - PL

📄

Description

Discrepancy was found between approved installation detail and site situation

PRIORITY

High

LINK TO FORM

RFA-001 (Accepted)

ASSIGNEE

Temp Subcon

CC

✎️

- Select appropriate Assignee (Sub-Contractor)



Report Defect Status by Sub-Contractor

Sub-Contractor - OPERATION PROCEDURE

← Defect

DETAILSDRAWING

CONFIRMATION DATE
Today 1:08 PM by HH HKJC

TARGET COMPLETION DATE
9 Nov 2019

ADD PHOTO

ADD COMMENT

RECTIFY

PHOTOS (2)

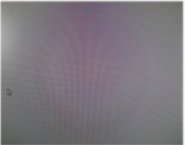


Photo 9/5/2019 13:04:...

- Add supporting documents

- Click Rectify to report defect completion

DETAILS
HISTORY
DRAWING

[LINK TO FORM](#)
RFA-001 (Accepted)

[ASSIGNEE](#)
Temp Subcon

CC
+

COMPLETE

REOPEN

ADD PHOTO


ADD COMMENT


- Complete if report is satisfactory.

- Reopen if the report is unsatisfactory.


Routine Inspection

1


 Quality

 Dashboards >

PROJECTS






HVCE Request for
25 Shan Kwong Road,
Happy Valley, Hong Kong




Routineser Ha
25 Shan Kwong Road,
Happy Valley, Hong Kong




Select appropriate project –
Routine Inspection

2



Routine Inspection
1 Defects




	Defects	1
	Area	630
	Assignees	1

- Click select Area

3

Select Block



Link Block

- Select appropriate Block

4

← Select Level

Block New Extension

LG2F

LG1F

GF

UGF

1F

2F

3F

- Select appropriate Level

5

← 3F

Select Area

Block New Extension Level 3F

ID-P2-R1-Flat Roof 1

ID-P2-R2-Flat Roof 2

ID-P2-R3-F. LAV

ID-P2-R4-M. LAV

ID-P2-R5-Internal Pool Deck

- Select desired Room

←

FORMS DEFECTS DRAWING

Area ID-P2-R4-M. LAV

Block New Extension Level 3F

LODGE DEFECT

DEFECTS: 2

By Date >

By Status >

6

- Click Defects

7

- Click Lodge Defect

1

← Lodge Defect

Select Defect Type
Step 2/5

ARC

BS

Other

- Select appropriate Type

2

← ARC

Select Sub Type
Step 3/5

Acoustic

Aluminium/ Metal Louvre

Aquarium

AV Equipment

- Select appropriate Type

3

← AV Equipment

Select Description
Step 4/5

Discrepancy was found between a...

No approved drawing submission

No approved material submission

No approved method statement

Not comply with approved drawin...

- Select appropriate Type

4

✓

Lodge Defect

DETAILS

DRAWING

Optional Info

Final Step

TYPE

ARC - AV Equipment

DESCRIPTION

Not comply with specification

ADD PHOTO

ADD COMMENT

CONFIRM

LODGE ANOTHER DEFECT

- Add supporting documents



✓

Lodge Defect

DETAILS

DRAWING

Optional Info

Final Step

TYPE

ARC - AV Equipment

DESCRIPTION

Not comply with specification

ADD PHOTO

ADD COMMENT

CONFIRM

LODGE ANOTHER DEFECT



5 • Click Confirm if only 1 defect is lodged.

Are you sure you want to confirm this defect?

CANCEL

OK

6

 Lodge Defect 

DETAILS

DRAWING

Optional Info

Final Step

TYPE

ARC - AV Equipment

DESCRIPTION

Not comply with specification

ADD PHOTO

ADD COMMENT

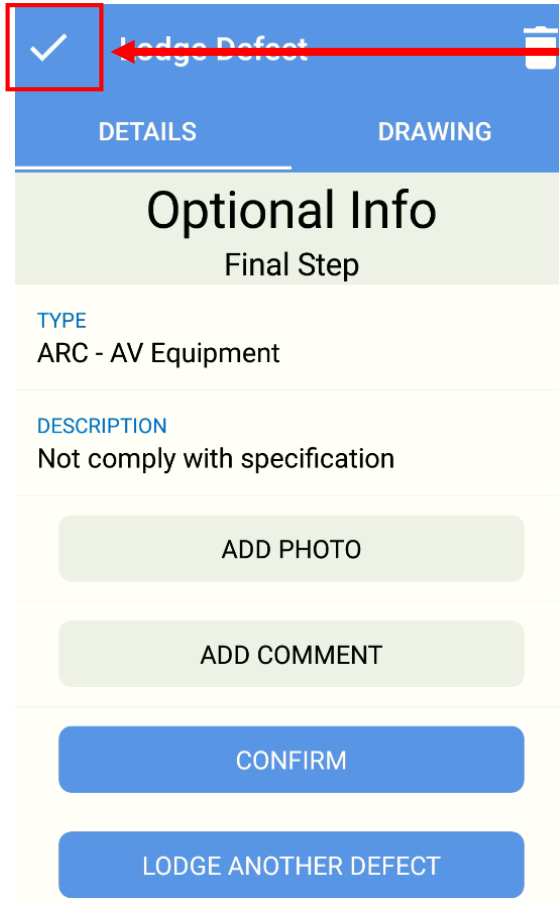
CONFIRM

LODGE ANOTHER DEFECT

5

- Click Lodge Another Defect if necessary (For same room), then repeat steps from page 66 – 69.

- After lodging the last defect for the room



✓ Lodge Defect

DETAILS DRAWING

Optional Info
Final Step

TYPE
ARC - AV Equipment

DESCRIPTION
Not comply with specification

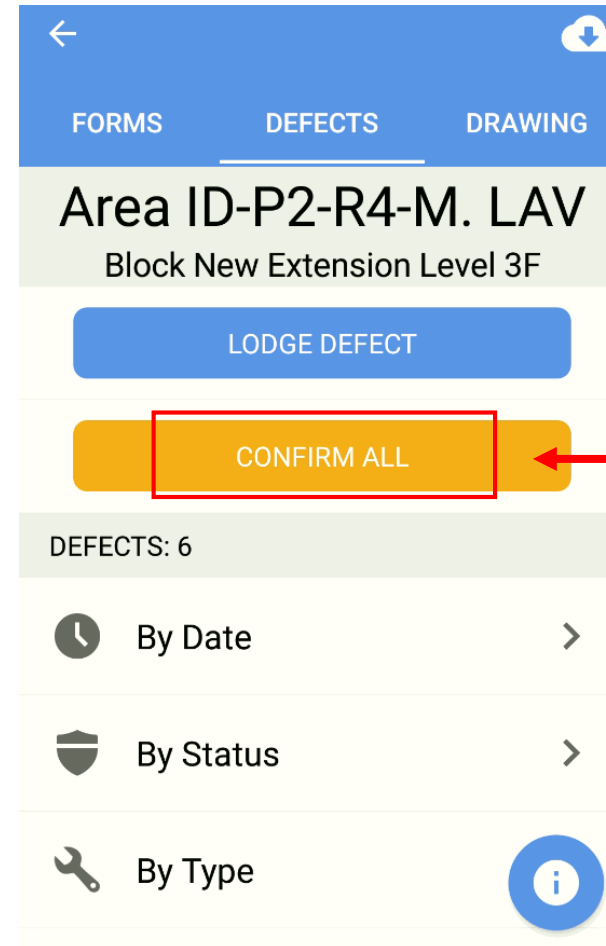
ADD PHOTO

ADD COMMENT

CONFIRM

LODGE ANOTHER DEFECT

- Click Tick



← FORMS DEFECTS DRAWING

Area ID-P2-R4-M. LAV
Block New Extension Level 3F

LODGE DEFECT

CONFIRM ALL

DEFECTS: 6

By Date >

By Status >

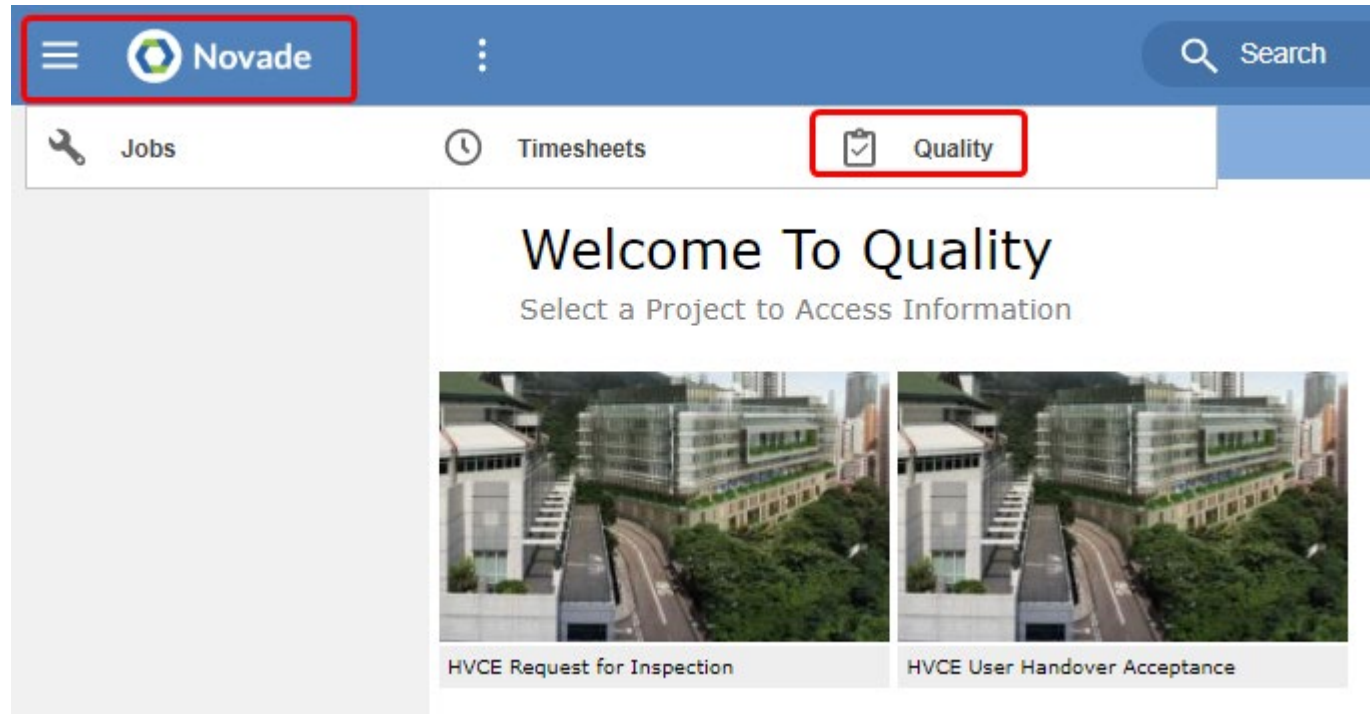
By Type ⓘ

- Click Confirm All

Desktop - Dashboard

Generate Report

Desktop Dashboard



- Select appropriate project

Novade

←

Projects ▾

Filter ▾

Export Excel

⋮

Q

Search

By Defect

By Area

By Date

By User

By Type

By Block

By Response Time

Area Status

By Tag

QUALITY

Dashboard

Defects18

Area584

Assignees11

FORMS

Dashboard

Actions7

Forms by Area10

Templates1

Files

Archive

Support

HVCE REQUEST FOR INSPECTION

By Defect

Defects by Status

16.7%

New

55.6%

WIP

22.2%

Closed

Rejected

Actions

NEW DEFECTS TO CONFIRM

3


WIP DEFECTS TO RECTIFY

10

Sort by Novade's default Function

Sort Defects by Categories (Defects/ Area/ Assignees)

Sort Forms by Categories (Actions/ Area)



NCIC Novade

73

Novade

ProjectsFilterExport Excel

Search

QUALITY

Dashboard

Defects19

Area584

Assignees11

FORMS

Dashboard

Actions8

Forms by Area11

Templates1

Files

Archive

Support

Filter

Block FilterNew ExtensionX

Level FilterLG2FX

Tag Filter

Clear FilterClose

HVCE REQUEST FOR INSPECTION

By Defect

x Block: New Extension

x Level: LG2F

Defects by Status

20%

New

46.7%

WIP

6.7%

Rectified

26.7%

Closed

Interactive Data

Actions

NEW DEFECTS TO CONFIRM

3

WIP DEFECTS TO RECTIFY

7

RECTIFIED DEFECTS TO COMPLETE

1


ORPHAN DEFECTS

3

Project Tracking

DEFECTS < 7 DAYS

HIGH PRIORITY DEFECTS



• Filter by “Block”/ “Level”/ “Tag”

NCID Novade

74

Novade

Ceiling

• Filter by “Keyword”

QUALITY

Dashboard

Defects59

Area584

Assignees11

FORMS

Dashboard

My Actions15

Forms by Area27

Templates1

Files

Support

Search Results

3

Forms (3)

Block	Level	Area	Templa	Name	Field	Value	Date
New Extension	LG2F	FOH-R1-Members/ Gue	Reque	RFI-006	Subjec	Ceiling Inspection	Today
New Extension	1F	BOH-R1-Heat Pump Ro	Reque	RFI-001	Subjec	Ceiling inpspection	22 Ma
New Extension	LG2F	BOH-R4-Store Rm 1	Reque	RFI-001	Subjec	Ceiling inspection	21 Ma

Overview of Defects

Novade

Filter - Export Excel + :

Search

QUALITY

- Dashboard
- Defects 19
- Area 584
- Assignees 11

FORMS

- Dashboard
- Actions 8
- Forms by Area 11
- Templates 1
- Files
- Archive
- Support

All (15) New (3) WIP (7) Pending Start Rectified (1) Completed Closed (4) Rejected Reopen (2) High Priority (3) Non-

HVCE REQUEST FOR INSPECTION

Defects x Block: New Extension x Level: LG2F

Block	Level	Area	Location	Type	Description	Status	Nb. Days WIP
New Extension	LG2F	FOH-R1-Members/ Gue	Other	Other		WIP	0 day
New Extension	LG2F	FOH-R1-Members/ Gue	Other	Other		WIP	0 day
New Extension	LG2F	BOH-R4-Store Rm 1	Other	ARC - Finishing	Not comply with approved drawing submission	WIP	0 day
New Extension	LG2F	BOH-R6-Elect Equip Rn	Other	ARC - FOH Lighting	Poor workmanship	WIP	0 day
New Extension	LG2F	BOH-R6-Elect Equip Rn	Other	ARC - Interior Lighting	No approved drawing submission	WIP	0 day
New Extension	LG2F	BOH-R6-Elect Equip Rn	Other	ARC - Interior Lighting	Poor workmanship	WIP	0 day
New Extension	LG2F	FOH-R1-Members/ Gue	Other	ARC		WIP	6 days

All (15) New (3) WIP (7) Pending Start Rectified (1) Completed Closed (4) Rejected Reopen (2) High Priority (3) Non-

Print Refresh

Report of Defects Overview

5/21/2019

Novade

All (15)

New (3)

WIP (7)

Pending Start

Rectified (1)

Completed

Closed (4)

Rejected

Reopen (2)

High Priority (3)

Non-Assigned

PDF format

HVCE REQUEST FOR INSPECTION

Defects

x Block: New Extension

x Level: LG2F

Block	Level	Area	T	De	Status	Nb. Days WIP
New Extension	LG2F	FOH-R1-Members/ Gue	C		WIP	0 day
New Extension	LG2F	FOH-R1-Members/ Gue	C		WIP	0 day
New Extension	LG2F	BOH-R4-Store Rm 1	A	Nc	WIP	0 day
New Extension	LG2F	BOH-R6-Elect Equip Rn	A	Pc	WIP	0 day
New Extension	LG2F	BOH-R6-Elect Equip Rn	A	Nc	WIP	0 day
New Extension	LG2F	BOH-R6-Elect Equip Rn	A	Pc	WIP	0 day
New Extension	LG2F	FOH-R1-Members/ Gue	A		WIP	6 days

Excel format

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1	block	level	unit	case number	id	location	type	subtype	description	priority	status	archived	contractor	cc	nb days open	creation date	createdby	confirmationdate	confirmedby	target completion date	completion date	completedby	closingdate	closedby	tag
2	New Extension	LG2F	FOH-R1-Members/ Guest Lift Lobby		4	Other	Other	Other		0	WIP	N	Temp Subcon		0	21/05/2019	HHHKJC	21/05/2019	HHHKJC	21/11/2019					
3	New Extension	LG2F	FOH-R1-Members/ Guest Lift Lobby		2	Other	Other	Other		0	WIP	N	Temp Subcon		0	21/05/2019	HHHKJC	21/05/2019	HHHKJC	21/11/2019					
4	New Extension	LG2F	BOH-R4-Store Rm 1		2	Other	ARC	Finishing	Not comply with approved drawing submission	1	WIP	N	Temp Subcon		0	21/05/2019	HHHKJC	21/05/2019	HHHKJC	21/11/2019					
5	New Extension	LG2F	BOH-R6-Elect Equip Rm		3	Other	ARC	FDH Lighting	Poor workmanship	0	WIP	N	Temp Subcon		0	21/05/2019	HHHKJC	21/05/2019	HHHKJC	21/11/2019					
6	New Extension	LG2F	BOH-R6-Elect Equip Rm		2	Other	ARC	Interior Lighting	No approved drawing submission	0	WIP	N	Temp Subcon		0	21/05/2019	HHHKJC	21/05/2019	HHHKJC	21/11/2019					
7	New Extension	LG2F	BOH-R6-Elect Equip Rm		1	Other	ARC	Interior Lighting	Poor workmanship	0	WIP	N	Temp Subcon		0	21/05/2019	HHRSS	21/05/2019	HHRSS	21/11/2019					
8	New Extension	LG2F	FOH-R1-Members/ Guest Lift Lobby		1	Other	ARC	Other		0	WIP	N	Temp Subcon		6	15/05/2019	Spatial Admin Hip Hing	15/05/2019	Spatial Admin Hip Hing	15/11/2019					
9																									
10																									

Detail of Defect issue/ RFI

Novade

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⋮

🔍 Search

3 of 4 < > 👤

QUALITY

Dashboard

Defects 19

Area 584

Assignees 11

FORMS

Dashboard

Actions 8

Forms by Area 11

Templates 1

Files

Archive

Support

Details

Drawing

History (4)

Export

Defect

Closed

Defect ID	HH HKJC-2
Type	ARC - Acoustic
Description	Discrepancy was found between approved installation detail and site situation
Priority	High
Area	Block New Extension Level LG2F Area FOH-R1-Members/ Guest Lift Lobby
Assignee	Temp Subcon
Lodged Date	14 May 11:16 by HH RSS (HH HKJC)
Confirmation Date	14 May 11:26 by HH RSS (HH HKJC)
Rectification Date	14 May 11:31 by HH Subcon (Temp Subcon)
Completion Date	14 May 11:36 by HH Maincon
Closing Date	14 May 11:37 by HH RSS (HH HKJC)
Link to Form	RFI-001 (Inspection Closed)

Comment

Date

Author

Fail (Defect reopened. Previous completion date was: May 14)

14 May

HH Maincon

Photos (3)




Photo 14/5/2019, 11:17 AM




Photo 14/5/2019 11:28:45


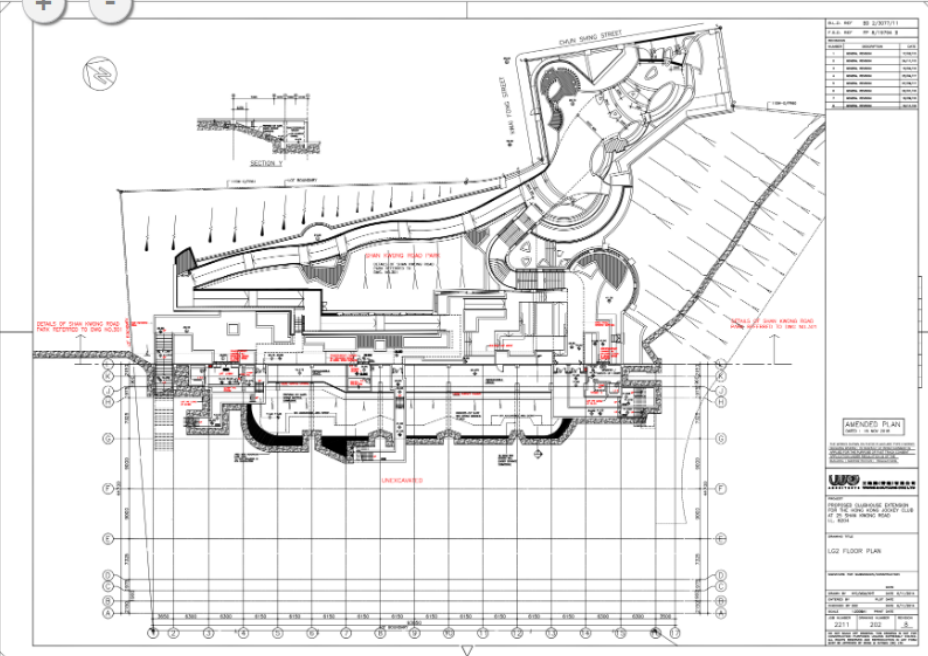


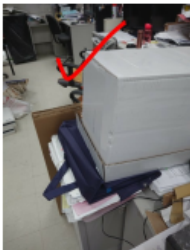
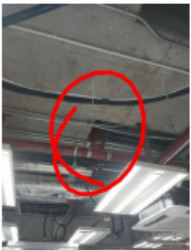
Photo 14/5/2019 11:30:58




Report of Detail of Defect issue/ RFI



HVCE Request for Inspection Defect HH HKJC-2			
Block	New Extension	Level	LG2F
Area	FOH-R1-Members/ Guest Lift Lobby	Status	Closed

Case		Photos	
Location	Other	 Photo 14/5/2019 11:30:58  Photo 14/5/2019 11:28:45	
Type	ARC		
Subtype	Acoustic		
Description	Discrepancy was found between approved installation detail and site situation		
Created	14/05/2019 11:16 by HH RSS		
Confirmed	14/05/2019 11:26 by HH RSS		
Rectified	14/05/2019 11:31 by HH Subcon		
Completed	14/05/2019 11:36 by HH Maincon		
Closed	14/05/2019 11:37 by HH RSS		
Assignee	Temp Subcon		
Comments			
14/05/2019 by HH Maincon	Fail(Defect reopened. Previous completion date was: May 14)		

Photos
 Photo 14/5/2019, 11:17 AM

Demo Information

Demo Account:

Main-Contractorsub@email.com
Main-Contractormain@email.com
Main-Contractorrss@email.com
Main-ContractorClient@email.com
Main-Contractoruser@email.com

Password: password11

For further query, please feel free to send email to below address:
support@novade.net